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Kelli Linville, Mayor
Clifford R. Cook, Chief of Police

Requestor: Monique Merril

Dear Sir or Madam,

RE: Acknowledgement of PDR for Police Reports containing the word “voyeurism” within 2 miles of Western Washington University between 2008-2014

I am writing to inform you that the City has received your request and to provide a reasonable estimate of the time the City will need to respond to your request as required by RCW 42.56.520(3).

The City needs additional time to locate and assemble the records requested and to determine whether any of the requested records are exempt in whole or in part.

For these reasons, I estimate that the City will need approximately 8 weeks in order to respond to your request. Depending on the size of your request, the City may also exercise its right to provide the responsive records in installments as they become available or to request a deposit.

See RCW 42.56.080 and RCW 42.56.120.

Sincerely,

Erin Herschlip
Records Manager

Police Support Services Specialist